



Registration Information - 2020/21

Dear RCS Family,

The attached registration packet contains several sheets. Please review them all. Included are the following:

1. Registration Form - Please complete and return to the school office along with the correct registration fee. The registration fees are non-refundable and do not apply to tuition. If any of your information on the form is incorrect, please make corrections on the form before you return it.
 - a. Schedule of Registration Fees for Returning Families. New families will be given 2 weeks for each of the registration levels after being admitted to RCS.

	Early Registration By February 15	Regular Registration February 15-May 1	Late Registration After May 1
1 student	\$100	\$150	\$200
2 students	\$150	\$225	\$300
3 students	\$180	\$270	\$360
4+ students	\$200	\$300	\$400

- b. 2020/2021 School year tuition will not increase more than \$25 per month from the 2019/2020 tuition level for the first student and less for additional students in each family.
- c. Monthly Payments:
 - i. Your tuition balance will be split into 12 monthly payments starting August 10th, 2020 and ending July 10th, 2021.
 - ii. Payments may be made either by check or by automatic withdrawal.
 - iii. Families are encouraged to pay ahead anytime during the school year.
 - iv. You will receive monthly statements reflecting your tuition balance and payment history.
- d. Tuition Discounts:
 - i. Paid in Full – Any family choosing to pay in full by August 10th will receive 2% off their 2020/21 tuition. This must be paid by cash or check only.
 - ii. New Family - 25% discount for new families. Can be deferred 1 year if only child is in 4K.
 - iii. Maximum Family Tuition - \$14,000 for tuition between Randolph Christian School and Central Wisconsin Christian School.

- e. Additional tuition options:
 - i. Scrip – Apply money towards tuition and help the school at the same time! It's a win-win situation. Payouts are made 2-3 times per year and will be deducted from tuition.
 - ii. Tuition Assistance – If your family situation is such that you need financial assistance to meet your tuition payments, please contact the school office for a tuition assistance application.
 - iii. Special Needs Scholarship Program - For any student enrolled in the SNSP this current school year or those who have a current IEP or Service Plan developed by the public school, registration for the SNSP must be resubmitted each year (but once you are in, you are eligible for the duration of the time you are enrolled at RCS). Families with SNSP students are expected to pay the registration fee, but do receive a 50% tuition reduction.
 - iv. School Choice - For any student enrolled in school choice, no registration nor tuition payments are necessary. RCS will receive vouchers from State of Wisconsin DPI.
- 2. Automatic Deduction from checking / savings account – If choosing to make monthly payments in this way, please fill out the appropriate form and return it with your registration. You will still have the ability to pay ahead and choose either to keep auto withdraw in place or postpone a payment temporarily. Please note, for the initial payment there is an approval process which can take up to 30 days.

For questions regarding the registration process, please contact Wendy Dykstra, Treasurer, at (920) 382-3125.

Thanks everyone for making RCS such a great school! Let's finish this school year out strong and please remember to turn in your registration forms no later than February 15 to meet the early registration deadline.

Keep the school, teachers, administrator, school board, parents, and of course the kids in our prayers. God Bless!

Sincerely,
RCS School Board

Family Information

Parent / Guardian Names:		
Address:		Phone:
City, State Zip:		
Church Affiliation:		Church Address (city, state):
Mom's Cell #:	Mom's Work #:	Mom's E-mail:
Dad's Cell #:	Dad's Work #:	Dad's E-mail:
In Case of Emergency, Please Call:		
Emergency Contact Phone:		Relationship to Child:

Child/Children Enrolled	Grade	Date of Birth

For families with a 4K child, choose the 4 or 5 day program:

- 4 Day Program (Do not choose if you are participating in the Wisconsin Choice Program)
- 4 Day Program before Christmas Break / 5 Day Program after Christmas Break
- 5 Day Program

If not paying in full, choose monthly tuition payment option

- Automatic deduction from a checking / savings acct. (Please fill out corresponding form)
- I will write a check each month.

Please be reminded, monthly payments are due on the 10th of each month. Late payments will incur a \$25 / month late fee. The 1st payment is due August 10th, and the final payment is due July 10th.

RCS Tuition Policy

Anyone who has let their tuition get behind should be prepared to pay any late tuition at registration, complete with late fees. If this is not possible, you will be responsible for submitting a written tuition payment plan to the RCS Board Finance committee to determine whether or not it is acceptable. Anyone who has not kept their tuition up to date and has not made arrangements with the RCS Board Finance Committee by the time school starts will lose the opportunity for their children to attend RCS.

The RCS School Board will adhere to this policy.

I agree to make tuition payments that equal or exceed the total amounts for the 2018/19 school year plus any previous balance due.

Parent's Signature: _____ Date: _____

RCS Constitution

A copy of the RCS Constitution has been made available to me.

Parent's Signature: _____ Date: _____

Consent for use of Photograph, Video, or Audio

RCS periodically updates its marketing and promotional materials. Our school would like to continue including the photos of our own students in these materials. The materials may include, but are not limited to, the website, mailings, pamphlets, brochures, and other handouts. The school wants to inform you of these materials and also seeks your permission. Please complete the following:

I, as parent/guardian of the student(s) listed previously, hereby give my permission / release for RCS to use photograph(s) of my child / children for RCS marketing and promotional materials.

I do not give permission.

Parent's Signature: _____ Date: _____

Consent for students to go on field trips and attend school functions

At various times during the school year each classroom or the whole or a portion of the school may have activities that require your child to leave the school premises. Also, special programs are scheduled as assembly programs. All of these activities are of an educational nature and are adequately supervised by teachers and other adults.

Rather than send numerous permission slips home throughout the year, we are asking you for one signature that we will keep on file throughout the year. Please complete this form for your children.

I, as parent/guardian of the student(s) listed previously, hereby give my permission for my child(ren) to participate in field trips and assembly program activities planned and approved by RCS throughout the school year.

I do not give permission. Please contact me regarding my concern.

Parent's Signature: _____ Date: _____

RCS Directory Consent

A family and student directory is made available to all RCS families at the start of the school year. Information will include name, address, and phone. Cell phone numbers and email addresses are included as well. Please indicate below if you would like your cell phone number or email address withheld.

RCS may publish my cell phone number(s) in the directory Yes No

RCS may publish my email(s) in the directory Yes No

Parent's Signature: _____ Date: _____

Additional Terms

- It is an RCS board policy that each parent be a member of the RCS Parent's Association and assist in the support of RCS.
- RCS does not discriminate on the basis of race, sex, handicap or national origin.
- RCS has been inspected for Asbestos and an Asbestos Management Plan is on file in the school office. The Management Plan is available to any interested parties.

