

Job Description for a Full-Time/Part-Time Teacher

Responsible to: Administrator

Position Purpose: To carry out faithfully all the responsibilities of a Christian teacher as described in Randolph Christian School's (RCS) mission statement:

Since the Lord Jesus Christ lays claim to the entire universe, we seek to obey His command to instruct His children in the fear of His name and to educate them in a way which helps them recognize the authority of Christ in every area of life.

Qualifications

1. A baccalaureate degree from an accredited college or university.
2. Current teacher certification in Wisconsin in the subject area or grade level for which the teacher is hired.
3. Active member of a Christian church.
4. Demonstrated ability to teach children well.

Responsibilities

1. Demonstrate love for God:
 - a. Express specific knowledge of the Bible and its application to subject area(s).
 - b. Practice daily devotions of prayer, reading of God's Word and meditation.
 - c. Give Christian service to others both within and outside the school.
 - d. Model an exemplary Christian walk in speech and acts.
 - e. Submit to legitimate authority out of obedience to Christ.
2. Demonstrate love for students
 - a. Treat each child as uniquely gifted for the purpose of serving others (I Peter 4:10)
 - b. Show through actions that each child is made to reflect God himself.
 - c. Discipline all students fairly and firmly out of love for them.
 - d. Encourage all students persistently.
 - e. Guide all students in helping other students learn.
 - f. Evaluate students' progress in learning with appropriate and fairly applied criteria.
3. Demonstrate Christian professional competence and vision:
 - a. Show a strong knowledge of learning theory, curriculum design and subject area(s).
 - b. Construct and/or use courses, units and lessons that integrate knowledge.
 - c. Select materials and lessons that specifically carry out the goals derived from the school's mission statement.
 - d. Plan for and conduct parent/teacher conferences and student evaluations.
 - e. Use evaluation instruments that match the school's goals and specific objectives, that allow each child to show well what he/she has learned, and that help students meet high expectations for learning.
 - f. Pursue further learning of subject area(s) while seeking the best method of teaching for the school's goals.
 - g. Participate in curriculum/staff development days.
 - h. Participate in efforts to articulate and integrate the curriculum across all grade levels and subject areas.
4. Communicate effectively according to biblical standards:
 - a. Speak clearly, honestly and respectfully.
 - b. Relate new concepts to students' experience.
 - c. Relate stories of God's faithfulness, personal and communal, with clarity and enthusiasm.

- d. Vary the means (visual, audible, tactile) and language (abstract, concrete, metaphorical, etc.) depending on the subject and the needs of each child.
 - e. Encourage creativity and expression in each child.
 - f. Encourage students to use biblical principles in making decisions.
 - g. Help students appreciate the need for redemption, the gift of salvation and God's acts of restoration in creation.
5. Build Christian community within and outside the school:
- a. Give help to fellow teachers and support staff.
 - b. Attend and participate in weekly staff devotions.
 - c. Assist students beyond the classroom: playground, hallways, lunchtime, extracurricular activities, etc.
 - d. Meet regularly with staff members to listen, learn, worship and exchange advice for helping students meet the goals of the school.
 - e. Lead chapel on a rotating basis.
 - f. Attend association meetings if specifically requested by the administrator.
 - g. Maintain communication with parents and alert them to specific educational needs of their child as appropriate.
 - h. Provide a classroom atmosphere (displays, warmth, arrangement of furniture, etc.) that fosters Christian community.